



Instructor Certification Standards

The following are CPI's current standards, policies, and procedures for maintaining Instructor certification. Please read this information carefully to review the requirements.

Definition of Certification

After successful completion of the Instructor Certification Program, Instructors are certified by CPI to teach the Nonviolent Crisis Intervention® program. Certification is valid for two years from date of initial certification, at which time Instructors may recertify as explained below.

Maintaining Certification

CPI's quality assurance standards are a reflection of our strong commitment to quality training, our belief that training is a process, and our recognition of the many regulatory mandates that affect our Certified Instructors. Instructors certified by CPI commit to quality standards in two categories, Training Continuity and Relevance, and Instructor Proficiency.

Training Continuity and Relevance

Facilitate training within an Instructor's Base of Employment. Instructors are certified to train staff at their Base of Employment, which is defined as the facility/organization that employs the Instructor. Any training conducted outside of the Base of Employment is unauthorized and subject to violation of international copyright laws.

Utilize CPI instructional materials during training. To receive training credit, Certified Instructors must use CPI materials for all programs taught. All materials and program content are protected under international copyright laws. No portion of the materials may be reproduced in any manner. Presentation of the program content without the appropriate teaching materials is in violation of certification and is considered unauthorized training and an unauthorized use of copyrighted information. The Nonviolent Crisis Intervention® program is the sole property of the Crisis Prevention Institute. Certified Instructors are not authorized to charge fees for the program.

Submit documentation to validate training. Certified Instructors can complete the entire documentation process online and nothing needs to be mailed to CPI. To document training, Instructors can go to crisisprevention.com, log in to their account, find the Document Training page, and follow all on-screen directions. CPI's Quality and Validation Department reviews and validates the training and updates the Instructor's training record when the process is complete. This is the most efficient process for documenting training. Instructors can sign their participants' Blue Card™ confirmations and distribute them immediately after training.



Instructor Proficiency

Facilitate at least two Nonviolent Crisis Intervention® programs each certification year. A comprehensive Instructor Guide is provided to assist with training facilitation.

Complete a CPI renewal program every two years. This can be done at any regularly scheduled Nonviolent Crisis Intervention® Instructor Certification Program delivered at more than 150 locations worldwide, or at an on-site training program scheduled and facilitated by CPI.

Maintain CPI Instructor Association membership. Access to online resources to build expertise and expand training relevance is included in the annual membership fee of \$150, due 12 months from date of initial certification.

If a Certified Instructor is unable to meet any of the above requirements and certification lapses, he or she is eligible to recertify by re-attending a Nonviolent Crisis Intervention® Instructor Certification Program.

Ordering Participant Workbooks

Each Participant Workbook order includes one Instructor Guide. The order should be placed at least three weeks in advance of the training date to ensure timely and efficient delivery and to avoid express shipping charges. Current US pricing, which includes standard shipping and handling, is as follows:

Nonviolent Crisis Intervention® Blue Card™ Participant Workbooks – Volume Discounts

| Quantity | USD | CDN |
|---------------|--------------|--------------|
| 1–99 | \$19.00 each | \$24.00 each |
| 100–249 | \$18.00 each | \$22.50 each |
| 250 + | \$17.00 each | \$21.50 each |

Flex Training Delivery Option - CPI’s blended eLearning option combines online and classroom experiences to deliver a flexible learning program. This innovative training teaches the same proven skills, supports the same principles, promotes the same philosophy, and adheres to the same quality standards as traditional Nonviolent Crisis Intervention® training. The difference is in the delivery and a significant reduction in classroom time.

Nonviolent Crisis Intervention® Flex Training Participant Seats – Volume Discounts

| Quantity | USD | CDN |
|-----------|--------------|---------|
| 1-99..... | \$32.00 each | \$37.00 |
| 100+..... | \$29.00 each | \$34.00 |

This document represents the current standards for Instructor certification as of the date of this printing. CPI reserves the right to make changes to these standards at its sole and absolute discretion.